



Joining instructions

ILA Academic Forum and Annual Conference

20 and 21 April 2018

Note: This document includes directions and contact details for the Academic Forum, the Friday evening reception and Saturday’s AGM and Annual Conference.

Page	Date	Event	Location	Time
2	Friday 20 April	Academic Forum	The London School of Economics and Political Science - Lincoln’s Inn Fields House	09:00 - Registration and refreshments 09:25 - Academic Forum commences
3	Friday 20 April	Friday Evening Reception	Mary Ward House	18:00 - Evening reception commences
3	Saturday 21 April	AGM and Annual Conference	Mary Ward House	08:45 - Registration and refreshments 09:00 - ILA Annual General Meeting (ILA members only) 09:30 - Annual Conference commences

Dress Code

Smart Casual

Directions

Directions to all events can be found on pages 2 to 3 of these joining instructions.

Queries

In case of query, please email ILAConference2018@SlaughterandMay.com or phone Nicola Bailey on +44 (0)20 7090 5180.

Emergency contacts on the day

Nicola Bailey, Senior Events Coordinator, Slaughter and May
Mobile: +44 (0)7795 358 849

Directions to The London School of Economics and Political Science - Lincoln's Inn Fields House for the Academic Forum (Friday)

Address: Lincoln's Inn Fields House, 29 Lincoln's Inn Fields, London WC2A 3EG

Lincoln's Inn Fields House is centrally located at Lincoln's Inn Fields within easy walking distance of Holborn and Chancery Lane underground stations. The building is on the corner of Lincoln's Inn Fields and Newman's Row.

Public transport links

To plan your journey and for up to date travel information, use the Transport for London journey planner:

<http://www.tfl.gov.uk/plan-a-journey//>

By underground

If you are travelling via the underground, the nearest tube stations are Holborn (Piccadilly and Central lines; 5 min walk) and Chancery Lane (Central line; 5 min walk).

By rail

If you are travelling by train the nearest stations to the venue are Farringdon (14 min walk), City Thameslink (13 min walk), Blackfriars (19 min walk) and Charing Cross (19 min walk).

Parking

The building is easily accessed from London's main arterial routes including the A40, A4200, A4 and the A5200.

Lincoln's Inn Fields House does not have an onsite car park, however the nearest secure hourly car park is Bloomsbury Square Car Park, 30 Bloomsbury Square, London WC1A.

<https://secure-parking.co.uk/find-parking/parking-details/23-bloomsbury-square-secure-car-parking/>

Visitors should be aware that both Westminster and Camden councils operate parking bays around the Fields. Please check the signs carefully when you park to determine which borough you are parked in and ensure you purchase a ticket from the correct pay and display machine.

Directions to Mary Ward House for the Evening Reception (Friday) and Annual Conference (Saturday)

Address: 5-7 Tavistock Place, London WC1H 9SN

Mary Ward House is located adjacent to Tavistock Square and within easy walking distance of underground and rail stations.

Public transport links

To plan your journey and for up to date travel information, use the Transport for London journey planner:

<http://www.tfl.gov.uk/plan-a-journey//>

By underground

If you are travelling via the underground, the nearest tube stations are Russell Square (Piccadilly line; 4 min walk) and Euston (London Overground, Northern and Victoria lines; 9 min walk).

By rail

If you are travelling by train the nearest stations to Mary Ward House are Euston (9 min walk) and Kings Cross St Pancras (17 min walk).

Parking

Mary Ward House has a limited number of car park spaces available at the venue. Should you wish to book a space, please email Nicola Bailey (nicola.bailey@slaughterandmay.com) to check availability. Unfortunately, spaces cannot be guaranteed to visitors who do not book in advance.

The nearest hourly car parks to the venue are:

London Judd Street, Judd Street, London, WC1H 9QR; and

<https://www.ncp.co.uk/find-a-car-park/car-parks/london-judd-street/>

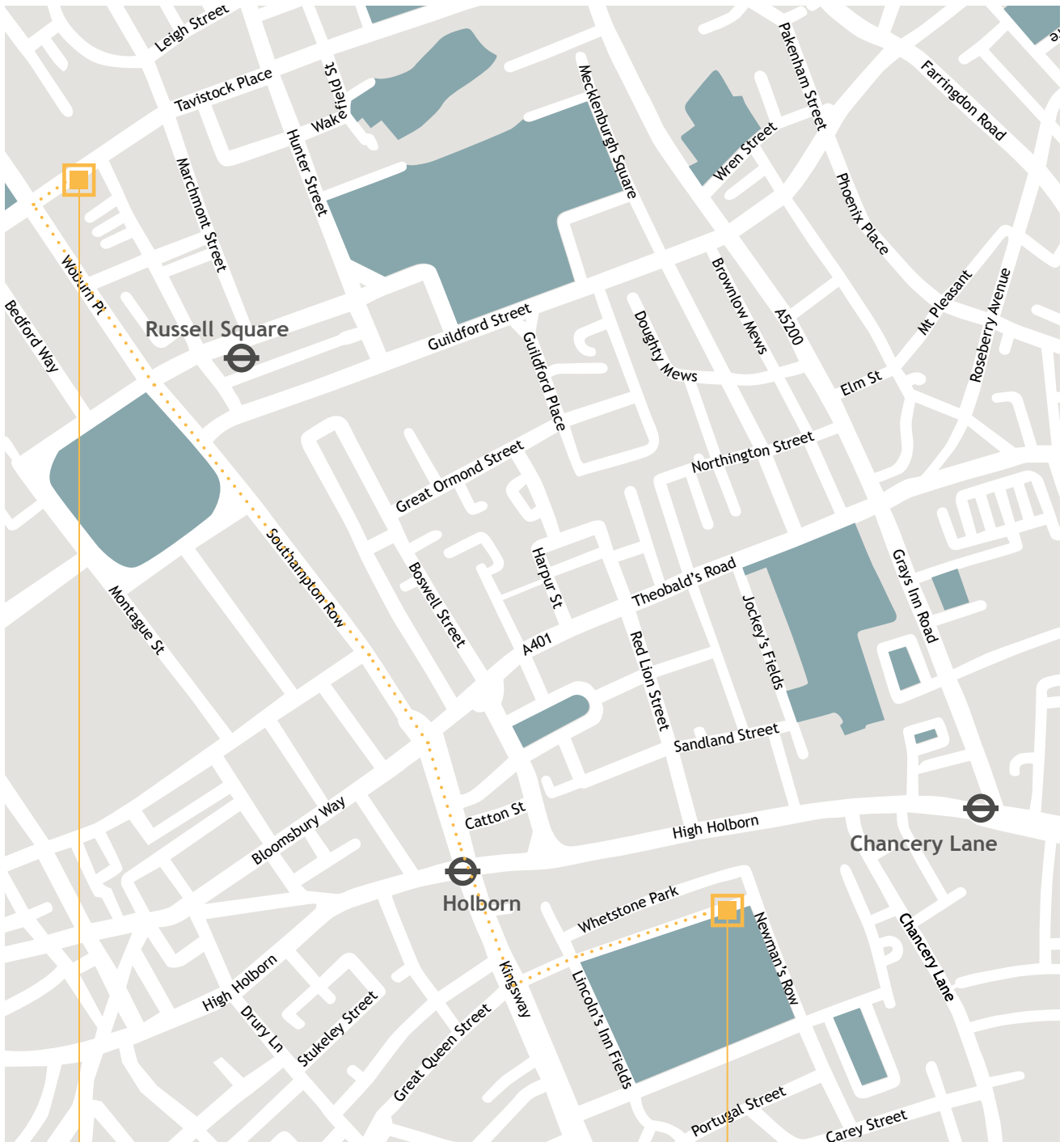
London Brunswick Square, Brunswick Square, Marchmont Street, London, WC1N 1AF

<https://www.ncp.co.uk/find-a-car-park/car-parks/london-brunswick-square/>

Evening Reception

If you are travelling from Lincoln's Inn Fields House to Mary Ward House via the underground please take the train from Holborn station to Russell Square (Piccadilly line; 1 min train journey). The venue is a short walk from Holborn underground station (4 mins).

You can walk to Mary Ward House within 17 minutes from Lincoln's Inn Fields.



Mary Ward House

Address: 5-7 Tavistock Place,
London WC1H 9SN

**The London School of Economics
and Political Science -
Lincoln's Inn Fields House**

Address: Lincoln's Inn Fields House,
29 Lincoln's Inn Fields,
London WC2A 3EG